

## Tooele City Council Work Meeting Minutes

**Date:** Wednesday, May 18, 2022

**Time:** 5:30 p.m.

**Place:** Tooele City Hall, Council Chambers  
90 North Main Street, Tooele, Utah

### **City Council Members Present:**

Ed Hansen  
Justin Brady  
Tony Graf  
David McCall  
Maresa Manzione

### **Planning Commission Members Present:**

Chris Sloan

### **City Employees Present:**

Mayor Debbie Winn  
Darwin Cook, Parks and Recreation Director  
Roger Baker, City Attorney  
Michelle Pitt, City Recorder  
Holly Potter, Deputy City Recorder  
Andrew Aagard, City Planner  
Jamie Grandpre, Public Works Director  
Paul Hansen, City Engineer  
Kami Perkins, HR Director

Minutes prepared by Katherin Yei

### **1. Open City Council Meeting**

Chairman Brady called the meeting to order at 5:32 p.m.

### **2. Roll Call**

Tony Graf, Present  
Ed Hansen, Present  
Justin Brady, Present  
David McCall, Present  
Maresa Manzione, Joined via phone at 7:16pm

### **3. Mayor's Report**

Mayor Winn presented information on the following:

Certificate of completion and acceptance of public works, graduation ceremony at Tooele Technical College, ribbon cutting for Seventh Street paving project being completed this week,

an 18-hole Frisbee disk golf course at Dow James Park, and the Dow James memorial monument.

#### **4. Council Member's Report**

The Council Members reported on the events and meetings they attended during the week.

#### **5. Discussion Items**

##### **A. Public Comment Period at Public Meetings**

*Presented by Roger Baker, City Attorney*

Mr. Baker presented updated legislative session regarding public comment period at public meetings. It requires the Council to adopt a rule that allows public comment and the parameters. Some Cities require registration in advance for public comment. Time limits are not unusual and are good practice. The open meetings act allows the Council to discuss what the public brings forward. They need a way to enforce the public comment boundaries.

The City Council shared the following questions:

Does the guidelines and rules apply to all meetings or just the business meetings?

How common is the pre-registering to voice concerns during a meeting?

Mr. Baker addressed the Council questions and concerns. The public comment guidelines are only required for City Council Public meetings. Pre-registration had been presented to previous chairs, but never discussed.

The Council Members agreed that pre-registration was not necessary. Many people do not know the agenda until someone invites them to listen. They do like having a timer to help guide the public and keep the meeting controlled. If they follow the County's guidelines, they would like to see bullet three scratched. The city of residence is sufficient and address can be scratched.

Mr. Baker recommends a time rule to be used kindly and leniently. By looking at the County's guidelines, the county has speakers identify their names and their area they live in. Some information presented can be useless to the City if someone is not from Tooele. A draft can be brought forward to be discussed further.

The Council would like to see an email draft before a resolution.

##### **B. Update – Garage Parking Temporary Zoning Ordinance**

*Presented by Roger Baker, City Attorney*

Mr. Baker presented on the garage parking temporary zoning ordinance. Resident parking in a single-family neighborhood is easy to require. Apartment, regulation requires parking lots and covered areas. Townhomes and Condos have become an issue with parking. In proposing options, they can begin with the extremes of garage counts in all times and all spaces and no

other parking is not required. They can allow garage space to not count as parking. Some ideas to move forward in a direction include the following:

They can prohibit garages as storage and requires to use them as parking. It is extremely problematic and not enforceable. They can require developers provide alternative storage in form of detached storage closets with each unit being assigned one. They could require there are drive ways, limit townhome designs, increase visitor parking areas or require another parking lot. If they don't have driveways, there is more pressure and it becomes difficult. Garage parking could count if it is in parking structure or underground parking. It allows more efficient use of the remaining space.

The City Council asked the following questions:

What is the current visitor parking requirement?

Parking is problematic. Can they require underground parking or offer an incentive?

Apartments tend to park on both sides of the street. Are they allowed to charge for parking?

Mr. Baker answered the Council's questions. A quarter space per dwelling is required. Underground parking would require code change. They could recommend and incentivize somehow. Driveways would be a simple solution and allow design options for developments. Parking is required by the City for apartment complexes with no additional charge for it. He will bring something forward to the Council on the June 15<sup>th</sup> work meeting.

### **C. Proposed Charter Amendments**

*Presented by Tony Graf, City Council Member*

Council Member Graf presented proposed Charter Amendments. They included amending the code regarding the two-year reappointment of the City Recorder being taken away. It is proposed that she be treated as a department head and recommended by the Mayor. Another amendment is including term limits for the City Council. The concern is over time and the longer the elected officials are in office, the effectiveness diminishes. With extensive research done, the National League of Cities has a list of pros and cons regarding term limits. The term limit can result in loss of experience, creates an exit point for people, removes popular leaders, and negatively affect projects the leaders have implemented. It can also increase competitive elections and gives more opportunity. If approved during the general election in 2023, the term limit would start after the voting period without back dating the years involved. If the Council moves forward with either or both the items, they will clean up the language in the Charter.

Chairman Brady addressed some concerns and points of clarification regarding whom the term limits apply to and the reasoning of behind term limits when other Cities do not have them.

Council Member Graf addressed the questions. The term limits would only apply to the City Council. There were term limits for the legislature before it was repealed. The last City that had term limits considered was Sandy in 2018. There is flexibility because there is no statue so they are able to set the parameters.

Mr. Baker clarified that the City Charter and the State Law does not require nor prohibit it, but it will allow the voters to decide. It does require a super-majority from the Council to get on the ballot.

**D. Fiscal Year 2022-2023 Budget**

*Presented by Debbie Winn, Mayor*

Mayor Winn presented updates on the Fiscal year 2022-2023 budget. During the May 4<sup>th</sup> business meeting, the tentative budget was presented. Three minor changes have been made since that presentation. They include the increased price of software for HR department, the cemetery software, and the insurance costs. There will be another budget discussion meeting on June 1<sup>st</sup> and a final tentative budget vote on June 15.

The Council shared their appreciation for additional time to discuss the budget. As well as the amount allowed for certified tax rate.

Mayor Winn responded to the Council. They should know, no later than the middle of June with the hope of having it by the end of the month.

**6. Closed Meeting - Litigation, Property Acquisition, and/or Personnel**

There is no closed meeting.

**7. Adjourn**

**Chairman Brady adjourned the meeting at 6:30 p.m.**

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Approved this 1<sup>st</sup> day of June, 2022

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Justin Brady, City Council Chair